

Mumbai
27th May 2020

Second Notice to All Employees of Jet Airways (India) Limited

1. This notice is being issued in my capacity as the Resolution Professional of Jet Airways (India) Limited (“**Jet Airways**”).
2. This notice is pursuant to my earlier notice dated 28th August, 2019 addressed to all staff of Jet Airways and available on the website of the Company (www.jetairways.com).
3. It has been brought to my attention that certain employees of the Company have taken up employment outside Jet Airways without having followed the proper procedure of resignation and exit formalities (from Jet Airways). Accordingly, I hereby request all such employees to comply with the necessary Company prescribed formalities as below, no later than **15th June 2020**:
 - (a) to resign from the Company by submitting their respective resignation letters to the human resources’ team (whose co-ordinates are listed below) (“**HR Team**”);
 - (b) to complete their exit formalities with and as prescribed by the HR Team;
 - (c) submit to the HR Team, their respective employee identity cards, company issued credit cards, airport entry pass etc.; and
 - (d) submit to the relevant teams (as identified by the HR Team), any asset of Jet Airways (including but not limited to I-Pads, laptops, handheld devices, computer and other IT assets) which remain in their possession or confirm in writing that no asset of Jet Airways remains in their possession.
4. For the purposes mentioned above, the co-ordinates of the HR Team are as follows:

Name: Ms. Anita Souza OR Mr. Franklin Kinny

Designation: Assistant Manager - Human Resources

Email addresses: asouza@jetairways.com OR fkenny@jetairways.com

With a copy COMPULSORILY to people@jetairways.com

Please do reach out to the HR Team should you have any queries on the above.

5. **Kindly note: if any Jet Airways employee is found to be in employment with or on retainer with any entity other than Jet Airways, without first having resigned from the Company and completed the above exit formalities, the undersigned will be constrained to initiate appropriate legal action, including (but not limited to) taking steps to recover the monetary loss incurred by Jet Airways, if any, due to any non-compliance with the terms hereof and/or re-evaluate any claims such employee may have filed as part of Jet Airways' corporate insolvency resolution process.**

Look forward to your kind cooperation and support.

Kind regards,



Ashish Chhawchharia
(IBBI/IPA-001/IP-P00294/2017-18/10538)
Resolution Professional (RP)
Jet Airways (India) Limited

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